

Inclusive Public Safety Working
Group Meeting Notes
Friday, November 6, 2020
9:30-10:30 am

Agenda

1. Welcome
2. Brief Reports from Subcommittee Chairs
3. Subcommittee meetings in breakout rooms

1. Welcome – Suzanne Goldberg, Flores Forbes and James McShane welcomed and thanked everyone for joining the meeting.

2. Brief Reports from Subcommittee Chairs

Data Gathering

The data gathering subcommittee convened last Friday, and Professor Josef Sorett hosted a training on conducting interviews and focus groups. Members from other subcommittees were also invited to attend. Notes from that training have been incorporated into guides to help facilitate the interview process. So far, over 80 people have been identified to participate in interviews and focus groups.

The data gathering web form will be made available to the community early next week. The subcommittee will share promotional language and materials with working group members to publicize the new web form. The subcommittee requested additional volunteers from the working group to help conduct the interviews.

Training and Other Capacity Building

Members of training and capacity building subcommittee have begun attending trainings and are using a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis rubric to conduct evaluations. Five trainings have been observed thus far, with another eight or nine scheduled. The SWOT analysis exercise will provide recommendations for the respective trainings. The committee is going to focus on capacity building as a next step.

Comparative Research

The comparative research subcommittee has finalized questions and sent those questions to other universities that have similarities to Columbia. The group has started scheduling appointments to speak with student affairs staff, students and public safety officers at these institutions.

3. Other Updates

- University Librarian Ann Thornton has offered to have one or more staff members from the Libraries to assist subcommittees if needed.

- A shared Google Drive will be created to house notes and preliminary reports from each subcommittee, allowing for more crossover of information within the larger group.
4. Subcommittee meetings – The remainder of the meeting was spent in subcommittee discussion. Breakout rooms were extended to 11:00 to provide additional space for continued conversation if needed.